

ANNEXURE A – COSTING MODEL

The costs for this service should be inclusive of *escalation amounts* for the contract period. ***This costing model must not be modified at all, and if retyped all line items in order as stated BELOW to be included.***

Name of Organisation:							
Provincial Office:							
ITEM	YEAR 1 01/09/2024 30/06/2025	YEAR 2 01/07/2025 30/06/2026	YEAR 3 01/07/2026 30/06/2027	YEAR 4 01/07/2027 30/06/2028	YEAR 5 01/07/2028 30/06/2029	YEAR 6 01/07/2029 31/03/2030	TOTAL
Cleaning Services and material							
<i>Quarterly</i> deep cleaning of office carpets as per office size of 3000M ²							
Annual escalation percentage =							
SUB-TOTAL							
VAT @ 15% (If applicable)							
TOTAL COSTS VAT INCL							

NAME OF BIDDER: _____

POSITION/ ROLE: _____

SIGNATURE: _____

All pricing shall be in South African Rand (ZAR). All project milestones with costing should be listed on the pricing schedule.

It should be stated if rates used are fixed over the contract period or if there will be escalations, if the latter, escalations rates should be explicit used for costing under years two (2), three (3), four (4), five (5) and six (6).